
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the monthly meeting held on **Monday 16th February 2026** at **Randlay Community Centre** at **7.30pm**.

PRESENT: Councillors S Unwin (Chairman) H Unwin
 C Prescott R Tyrrell
 S Snell P Farrar
 P Cranfield J Johnson
 S Vaughan-Hodkinson

In Attendance: K Baker (Clerk)
 S Fisher
 G Johnson
 Cllr Krajewski – on zoom
 Cllr N Page – TWC
 David Tooley – Press

F26/149

WELCOME

The Chairman welcomed everyone to the meeting and thanked them for attending.

PUBLIC SESSION

WEST MERCIA POLICE

Apologies had been received as no one was available to attend the meeting. However, no report had been received for the meeting.

F26/150

APOLOGIES & APPROVAL

Cllr Salifu	Leave of Absence
Cllr Krajewski	Health (attending to observe on zoom)
Cllr Creed	Health

It was proposed by Councillor Cranfield, seconded by Councillor Snell, all were in favour and thus it was

RESOLVED that these apologies be accepted.

Liam Seabury

F26/151

DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda

Councillor	Interests
Cranfield	FoHRV
Farrar	Randlay Allotments, Wizards, TW Climate Change Working Groups

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Johnson	HPS, TWC, FoHRV, HR Committee, Wizards
Krajewski	HPS, Hollinswood PPG, Randlay Colts
Prescott	Randlay Primary School, TWC, FoHRV
Snell	RTITB, FoHRV
Tyrrell	
Unwin H	FoHRV, Randlay Primary School, FoTTP
Unwin S	FoHRV, Randlay Primary School, TWC
Vaughan-Hodkinson	SBPC

Members were reminded that a form is available for anyone wishing to request a dispensation to be allowed to speak on any matter on which they have declared an interest.

F26/152

MINUTES OF THE MEETING HELD ON 19th JANUARY 2026

It was proposed by Councillor Cranfield and seconded by Councillor Farrar that the Minutes of the meeting held on 19th January 2026 be signed as a true record, all were in favour and thus it was

RESOLVED that the Chairman signs the Minutes as a true record.

F26/153

MATTERS ARISING, for information

Deercote, Hollinswood

The Clerk updated members on the issues around flying tipping, trollies and litter around this area of the Parish and particularly with the private areas of the flats.

We have been working with TWC and Management Committees to clear extensive fly-tipping which had accumulated over a period of time.

The Parish Council remains grateful to the Street Champions, and local residents, who undertake litter picking and also report 'issues for action' – this is much appreciated.

There is a Ward Walk scheduled for 19th March, which will be attended by TWC, HaRPC and WMP.

The police and TW Enforcement Team have worked together to have some abandoned vehicles removed from on-street parking places.

F26/154

FINANCE & GOVERNANCE

a) Financial Reports

The bank reconciliation had been circulated to all Members for the period ending 31st January 2026. This included a full list of income and expenditure for the period. The balance is currently £173,654.19 and £274.24 had been received from interest on the Investment Account.

The VAT for January was £1055.45 and had been reclaimed and received into the bank.

a) Precept 2026/27

TWC has acknowledged receipt of our precept request and additional information which will be used on the council tax bills.

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Governance

b) Accidents or Near Misses

There have been none reported.

c) Gifts & Hospitality

Members were reminded of the need to declare any gifts or hospitality offered or received when valued in excess of £25.00.

F26/155

CLIMATE CHANGE COMMITTEE

Councillor P Farrar, Chairman, informed members of initiatives that the Parish Council will be supporting and promoting. Wednesday Wizards will take part in the Plastic Count – this initiative takes place in Telford & Wrekin from 9th to 15th March. Details of the TW events have been requested.

F26/156

YOUTH PROVISION PARTNERSHIP

a) Councillor S Unwin presented the Minutes of the meeting held on 26th January 2026, for information

b) YPP26/065 Funzone

Following the information that Funzone would not be continuing the youth provision at the Pavilion after the end of March 2026, the sport coaches who have been running the events have contacted the Parish Council with a request to consider allocating funding so that the group can continue.

i) Members supported the opportunity to continue the event throughout April. There will be two sports coaches, for two hours on a Friday evening at a total cost of £400 – this will be funded from the YPP Budget.

RESOLVED that the Parish Council will provide the funding to support the Friday events throughout April, from the YPP budget.

ii) Consideration will be given to allocating funding for 2026/27. This will be a 39 week period as the holiday events will be organized and included in the HHAH package. Before this is added to an agenda for consideration, details regarding attendance and activities will be gathered along with more knowledge of who attends the sessions.

F26/157

CHAIRMAN'S COMMUNICATIONS

The Chairman and Vice Chairman had met with a representative of Ramblers to discuss the Ramblers Walk through Randlay Valley. A re-launch of this trail will take place in April, working with Friends of Hollinswood & Randlay Valley members. This will take place on a Friday morning, and will be followed by the Warm Hub, which will take place within Hollinswood Pavilion.

An advertisement for Walk Leaders is being promoted – full training will be provided – additional trained leaders will enable the walks to take place weekly.

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Chairman's Charity

Following the recent bingo event, the total is now £3246.16 – for the Lingen Davies Sunflower Appeal.

The Chairman thanked everyone who had attended and supported the event, which was a great success. It was nice to see more local residents attending and supporting this worthy cause.

There is an Afternoon Coffee and Cake event on 17th February from 2pm at Hollinswood Neighbourhood Centre – with pancake racing. Everyone welcome.

F26/158

CORRESPONDENCE

All general correspondence received has been forwarded to Members, for information, throughout the month. There had been no requests for items to be added to the agenda.

a) Information from SALC

Members are encouraged to read the regular updates which include important information and legal updates.

b) Motor Polonia UK

The Parish Council received an enquiry from the organisation to allow the use of The Pavilion Field and Car Parks for an event on 7th June. The company has now approached ESAG at TWC with details of their proposed event and we are awaiting further details and to hear the TWC decision regarding using the venue.

F26/159

PLANNING

a) Reports

None

b) New Applications for consideration

None

c) Other Planning Matters

i) Street Trading Application

Bacon King, Stafford Park – 7am until 2pm Monday to Saturday

RESOLVED that Hollinswood & Randlay Parish Council would have no objections to the proposed street trading license.
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F26/160

CLERK'S REPORT

a) Grit Bin Requests

Following the message from TWC Contact Centre, a number of requests have been received by the Parish Council. However, it now appears that TWC will be able to provide additional bins across the Borough and therefore the Parish Council will await their decisions before adding this to an agenda for consideration.

A policy will be required to assist members in making decisions, when we have been informed of the outstanding requests.

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b) Protection of Premises Act (Martyn's Law)

The Parish Council buildings do not hold more than 200 people at any one time and therefore the new regulations will not apply to our buildings.

However, it is being clarified at this time as to whether our buildings could be described as 'Education Establishments' in which case some additional policies and procedures may be necessary.

The Parish Council remains committed to the safety of all our users and visitors to our community buildings.

c) Parking Enforcement

The new signs have been erected in the Local Centres and the CAT Enforcement Team have been kept busy with advising drivers of the new legally enforceable restrictions. Drivers have received a warning prior to further action being taken.

d) For All Foundation

The youth club at Hollinswood continues on a Wednesday evening, partly funded by TWC and the Police & Crime Commission. An additional Saturday session has been introduced by the company.

e) Activity For All

The SEND sessions for adults will commence on 1st April 2026 around various locations in the Borough – bookings will be via the Parish Council SNAC.

COUNCILLORS REPORT

None

F26/161

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor Page reported on her work in the Parish since the last meeting which has included a Ward Walk and surgeries across The Nedge Ward. There had been a street surgery with Shaun Davies MP and work continues to provide dropped kerbs, disabled bays and additional parking enforcement lines.

F26/162

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

The Chairman reported on the work of Friends of Hollinswood & Randlay Valley. The AGM had taken place on 3rd February where officers were re-elected and two Membership Officers joined the team.

The account is currently around £1000 following some expenditure during the past year which has included the interpretation boards and Chris Turley Memorials.

There will be a meeting in June for FoHRV to create its strategy for the short and medium term. A walkabout with TWC will assist in ensuring that the Management Plan remains current and effective.

On 14th February, the FoHRV attended at the Muddy to create a woodland route, as requested by The Muddy Working Group.

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Thanks were extended to all who attended and particularly to Dave and Linda who also undertook maintenance work on the path from Fisherman's Walk to the Valley.

Liam has asked that it be reported that, with thanks to the recent additional publicity regarding Twincl – we now have 16 members, this can generate over £400 a year for Friends Of funds.

F26/163

PARISH MATTERS

The following matters will be actioned or reported as necessary

- Thanks to Glyn & Liam for the work on the footpath in the Valley
- Fallen trees and blocked paths in the Valley
- Pothole in Randlay Local Centre car park
- Local support available for projects at The Muddy
- Supermarket trollies should be returned to the store after use.

All matters will be reported to the relevant organisations for action or undertaken by the Parish Landscape Maintenance Team.

F26/164

MEETING SCHEDULE

23rd February 2026	7pm	Asset & Property	Council Chamber
	8pm	Finance & Audit	
2nd March 2026	7pm	Human Resources	
	7.30pm	Events	
16th March 2026	7.30pm	Full Council	HNC

There being no further business, the Chairman closed the meeting at 8.10pm, thanking members for their important contributions to the meeting.

SignedDate.....

These Minutes will remain DRAFT (E & O A) until confirmation at Full Council on 16th March 2026.